

**5ST. MARY'S RIVERHEAD WITH DUNTON GREEN**  
**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING**  
**HELD ON SUNDAY 14 APRIL 2013**  
**ST. MARY'S CHURCH RIVERHEAD**  
**AT 11.15.A.M.**

---

---

**Present:**

**Revd Martin Booth (Vicar of St. Mary's)**  
**Mr Barry Sharp (Churchwarden for St. Mary's)**  
**Mrs Diane Williams (retiring Churchwarden for St. Mary's)**  
**Mrs Ronnie Todd (Secretary)**

**And approximately 40 Church members.**

---

---

The Vicar welcomed everybody to the meeting.

**Election of Churchwardens:**

Nominations had been received for two Churchwardens. Barry Sharp and John Curtis who will serve for the year 2013-2014. Retiring Churchwarden Diane Williams will continue to serve until John Curtis is formally appointed in May.

The Vestry meeting ended at 11.20 a.m.

---

---

**1. Apologies for Absence:**

Gillian Smith, Bruce Dorbon, Miranda Cormack, Ursula Warner, Margaret Holman, Keith & Marion Lovelock, Bryan Nicholas, Gaynor Perry, Hattie Hill

**2. To Approve Minutes of APCM held on 25<sup>th</sup> April 2011:**

The Minutes were amended at item 10 Election of the PCC. "The Vicar" thanked them....." was amended to read "Barry Sharp thanked them....."

They were then signed by Barry Sharp as a true copy.

**3. Matters arising:**

There were no matters arising.

**4. To receive Electoral Roll**

Margaret Nicholas gave the number for the 2012 electoral roll. The number has reduced from last year's 163 down to 122. There have been ten newcomers, one death and several people moving away. The electoral roll will be re-opened for any more newcomers.

Margaret advised those present that we will need a server to replace John Curtis who is now Churchwarden.

## **5. Vicar's Report**

The Vicar began by saying how welcoming everyone had been to both he and Maggie and it was a joy to be part of St Mary's. There are so many people doing things to keep the church going, far too many to mention personally. Thanks to all of you.

Those leaving specific roles this year were given special thanks for all their hard work during their time in the role.

Gillian Smith - Littlecourt Lunch Club, which is an excellent part of the community.

Elaine Hanham – Treasurer, who has been fantastic and managed the finances expertly. We are immensely grateful to Elaine.

Janet Sharp – Organist/Choir Leader/Music Group Leader, who will stand down as soon as someone is found to take on the role of organist/choir leader. Janet will continue in her role as Music Group Leader. She has given an awful lot of time and commitment over the years for which we are truly grateful.

Diane Williams – Churchwarden, who has been at the heart of everything that goes on in the Parish. Diane will be invited to be Assistant Churchwarden.

Thank you gifts were given to Elaine, Janet and Diane.

There were no questions.

## **6. Financial Report and Accounts and Treasurer's Report:**

Elaine Hanham gave the report in her capacity as retiring Hon Treasurer. The Accounts were attached to the Minutes.

Those present were asked to put forward any questions they may have. There were no questions.

The Accounts were then agreed.

Alan Chart proposed

Margaret Nicholas seconded.

Elaine informed those present that Stuart Wigley has been working alongside her and will be taking over as Hon. Treasurer.

## **7. Churchwardens' Report:**

Barry Sharp gave the report for the Churchwardens which was as printed and attached to the 2012 APCM Minutes.

There are always lots of people to thank for their help in keeping the church running smoothly, far too many to mention. However, Barry did single out Alan Chart for specific thanks for all his hard work in managing the Vicarage during the Interregnum.

## **8. Deanery Synod Report:**

The three DS members for the coming year are: Anne Straight, Doris Gosnold and Jean Woods. Anne had prepared the report and asked for any questions to be directed to her.

## **9. Parish Reports:**

All the Parish Reports were attached to the 2012 APCM Minutes.

- a) Sunday School: David Holmes had prepared the report as Sunday School Leader. There were no questions from the floor.

- b) Littlecourt Lunch Club: Report prepared by Pamela Rankin. There were no questions from the floor.
- c) Tots and Toddlers: Ronnie Todd had prepared the report on behalf of the team. There were no questions from the floor.
- d) Church Hall Report: Margaret Nicholas had prepared the report. There were no questions from the floor.
- e) Music Report: Janet sharp had prepared the report. There were no questions from the floor.
- f) Mothers' Union Report: Karen Forster-Pearce had prepared the report. The Vicar told the meeting that the Mothers' Union will be holding a couple of meetings at the Vicarage in the form a bible study on a trial basis. Anyone is welcome.

The Vicar also mentioned that he would like Baptisms to take place in the context of our church services, ideally at the 9.30am service. If this proves impossible, then 11.15am on the first Sunday of the month would be an alternative. The Vicar would like more of the congregation to attend baptism services and he specifically invited MU members to attend.

- g) Events Committee Report: Margaret Curtis had prepared the report. The Vicar mentioned the concert being given by the Hermitage Singers from Russia. He asked for as many people as possible to come along. Certain things were being done to assist the singers and more information will be given to the congregation over the next few weeks.
- h) Child Protection: David Holmes had prepared the report. There were no questions from the floor.

#### **10. Election of the PCC:**

There were no resignations for 2012. The Vicar advised the meeting that we have historically had ten PCC members. We currently have nine and with John Curtis taking on the role as Churchwarden we are now in need of two additional PCC members.

The following two names were put forward for election to the PCC:-

Bennet Smith  
Audrey Baker

Margaret Curtis and Diane Williams will be co-opted as ex-officio members at the next PCC meeting.

Everyone present voted in favour.

#### **11. Election to Deanery Synod**

Anne Straight, Doris Gosnold and Jean Woods are content to continue as DS members for the next year.

#### **12. Election of Sidespersons**

The list of Sidespersons was read out.

Everyone present voted in favour.

#### **13. Election of Examiner of Church Accounts:**

A Church Examiner for the Accounts for 2013 will be invited to the post during the year.

**14. AOB:**

Bruce Dorbon asked if a note of the regular giving amounts could be given to individuals so that they are easily available for entry onto tax returns. Bruce was asked to speak to the Treasurer, Stuart Wigley.

The Vicar informed the meeting that we will be taking on two Assistant Churchwardens. Diane Williams and Bennet Smith have indicated that they would be happy to take on these roles.

The Vicar told the meeting that Rochester Diocese has a link with the church in Estonia; he also has a link with Estonia. He has put St Mary's forward to link up with the Estonian church. They are particularly interested in music. This will be an important part of our outreach and will need some thinking and praying about. Anyone interested in becoming involved, please speak to the Vicar.

Alan Chart told the meeting that most of us have no understanding of the work the Churchwardens had to do during the Interregnum and he proposed a huge vote of thanks to Diane Williams and Barry Sharp. He also thanked the Vicar and his wife - Martin and Maggie - for all their love and care and said how delighted we are to have them with us at St Mary's.

Margaret Holman had asked for the Children's Society Report to be included with the other APCM Reports.

**15. To Discuss the Date and Time of Vestry and APCM 2014**

The date for the 2014 APCM will be 27 April 2014

The meeting closed at approximately 12.15 pm.